



MAHARASHTRA NATIONAL LAW UNIVERSITY, MUMBAI

(UGC recognized BCI approved NIRF Ranked University)
(Established under the MAHARASHTRA ACT VI of 2014)

ADMISSION REGULATIONS, 2021

1. Title and Commencement

- (1) These regulations may be called as the Maharashtra National Law University, Mumbai Admission Regulations, 2021.
- (2) These Regulations shall come into force from the date on which they are passed by the Executive Council of the University.

2. Definitions

- (1) In these Regulations, unless the context otherwise requires,-
 - (i) 'Act' means the Maharashtra National Law University Act, 2014 [Act No. VI of 2014];
 - (ii) 'Academic Council' means the Academic Council of the University under Section 21 of the Act;
 - (iii) 'Admission Committee' means the Admission Committee constituted by the Academic Council of the University.
 - (iv) 'Chairperson' means the Chairperson so nominated for the Admission Committee;
 - (v) 'CLAT' means Common Law Admission Test conducted annually by Consortium of National Law Universities
 - (vi) 'Entrance Test' means Common Law Admission Test or any other test conducted or adopted for admission by the University.



- (vii) '*Executive Council*' means the Executive Council of the University under Section 15 of the Act;
 - (viii) '*Nodal Officer*' means the Nodal Officer so nominated for the Admission Committee;
 - (ix) '*Organizing Body*' means either the University or any other body authorized to conduct the Entrance test.
 - (x) '*Registrar*' means the Registrar of the University;
 - (xi) '*University*' means the Maharashtra National Law University, Mumbai;
 - (xii) '*Vice-Chancellor*' means the Vice Chancellor of the University.
- (2) Words and expressions used but not defined in these Regulations shall have the same meanings respectively assigned to them in the Maharashtra National Law University Act, 2014.

3. Scope

These Regulations shall govern all the admission related aspects of under-graduate [Five Years Integrated B.A.,LL.B. (Hons.)] and post-graduate (One Year LL.M.) academic programmes conducted by the University.

4. Eligibility for Programmes

(1) Undergraduate Programme (B.A.,LL.B.- Hons.):

The candidate must have passed 10+2 or an equivalent examination and must have secured:

- (i) Forty five percent (45%) marks or its equivalent grade in case of candidates belonging to General / OBC / PWD / NRI / PIO / OCI / FN categories.



(ii) Forty Percent (40%) marks or equivalent in case of candidates belonging to SC/ST categories.

(2) Postgraduate Programmed (LL.M):

The candidate must have passed LL.B Degree or an equivalent examination and must have secured:

(i) Fifty percent (50%) of marks or its equivalent grade in case of candidates belonging to General/OBC/PWD/NRI/PIO/ OCI categories.

(ii) Forty-Five percent (45%) of marks or its equivalent grade in case of candidates belonging to SC/ST categories.

Save as otherwise mentioned, in case of any dispute, the eligibility criteria prescribed by the organizing body and duly adopted by the University shall be followed.

(3) Candidates appearing/awaiting results of the qualifying examination can also apply and appear for the Entrance Test:

Provided that such candidates shall be considered eligible only if they fulfill eligibility criteria for admission on or before the cut-off date:

Provided further that in case such candidate is placed in compartment in the year of the admission, he will be treated as ineligible.

5. Entrance Test

The students shall be admitted on the basis of Common Law Admission Test (CLAT) or any such examination which is approved by the Academic Council of the University:

Provided that Non-Resident Indians (NRIs) and NRI Sponsored candidates are required to appear for the Entrance test



whereas Foreign National Candidates are exempted from appearing for the entrance test.

6. Admission Committee

- (1) There shall be a committee constituted by the Academic Council of the University under Section 23(vii) of the Act upon recommendations of the Vice Chancellor.
- (2) The committee shall consist of the following members, namely:-
 - (i) Chairperson
 - (ii) Nodal Officer
 - (iii) HoD of UG and PG Department
 - (iv) Teacher In-charge, International Students' Cell
 - (v) Member belonging to Reserved Classes
 - (vi) Such number of Teachers, as required.
 - (vii) Administrative Staff.
- (3) The term of the Admission Committee shall be one year or till the completion of the Admission Process, whichever is earlier.

7. Functions of the Admission Committee

Without prejudice to the generality of the functions, the Admission Committee shall perform all or any of the following functions, namely:-

- (1) To prepare the admission brochure.
- (2) To decide the no. of seats to be advertised for a programme.
- (3) To prescribe the list of documents required for admission.
- (4) To prescribe Admission Form for admission.
- (5) To notify the list of shortlisted and waitlisted candidates under the respective categories or quota.



- (6) To advertise the vacant seats.
- (7) To verify the documents of the shortlisted candidates for admission.
- (8) To respond and decide over the admission related queries or grievances.
- (9) To hold regular meetings to discuss the progress of the admission related activities and place the same before the Vice Chancellor.
- (10) To prepare the Admission Report after completion of the Admission Process.
- (11) Any other function as directed by the Competent Authority.

8. Admission Process

The Admission Process shall be as follows:

- (1) Provisional Lists of candidates is declared by the Consortium of National Law Universities and respective National Law University is allotted to the shortlisted candidate.
- (2) The University shall release the dates on which the verification of documents of the shortlisted candidates will take place. The shortlisted candidates are required to visit the University with their parents/guardians to complete the verification and admission process. The University reserves the right to deny admission in case the eligibility criteria is not fulfilled or the documents are found to be deficient or documents are falsified.
- (3) Candidates failing to report to the University for the Completion of the admission process within the prescribed deadline shall forfeit their right to admission.
- (4) List of documents and formats of other applications required for admission shall be as specified in the Annexure.



- (5) Candidates unable to submit the documents at the time of admission shall not be given more than one week for submission of the documents upon submitting an undertaking countersigned by the parent/guardian of the ward. The time period for submission of such documents may be extended by the Admission Committee, wherever necessary.
- (6) There shall be a separate application procedure for candidates applying under NRI, NRI Sponsored, Foreign National and Jammu and Kashmir Supernumerary quota/category.
- (7) Foreign National candidates shall be selected upon the basis of the merit in the qualifying examination and personal interview.
- (8) The applications for admission not made as per the prescribed guidelines shall be deemed to be rejected. No communication in this regard will be sent by the University to such an applicant.
- (9) No admission shall be made in contravention of these Regulations.

9. Fee Structure

Fee Structure shall be published annually by the University on its website and in the Admission Brochure.

10. Reservation of Seats

As per the Section 39 (3) of the Act, the University shall adopt the reservation policy of the Government of Maharashtra and orders issued, from time to time, with regard to admission of students.



| Categories | Percentage % Reserved | |
|---------------------------------|---|------|
| | B.A., LL.B, (Hons.) Programme- 5 years | LL.M |
| <u>All India Category – [A]</u> | 27 | 12 |

| | | |
|---|-----|----|
| <u>Maharashtra State Reserved Category – [B]</u> | 73 | 38 |
| Maharashtra State - Schedule Castes | 13 | 07 |
| Maharashtra State - Schedule Tribes | 07 | 04 |
| Maharashtra State:- | | |
| ● De-notified Tribes (A) | 03 | 02 |
| ● Nomadic Tribes (B) | 2.5 | 01 |
| ● Nomadic Tribes (C) | 3.5 | 02 |
| ● Nomadic Tribes (D) | 02 | 01 |
| Special Backward Category | 02 | 01 |
| Maharashtra State – Other Backward Classes | 19 | 10 |
| Maharashtra - Economically Weaker Section (EWS) | 10 | 05 |
| MH- Socially and Educationally Backward Classes (SEBC)* refer note | 10 | 05 |

** to be followed as notified from time to time by the State Government.*

11. Conversion of Seats

In any case, if a seat remains vacant before the conclusion of the Admission Process, the same shall be re-advertised. If after the re-advertisement, no candidate joins or no candidate applies or the waitlist is exhausted, such a seat belonging to the Maharashtra State Reserved category shall be converted to the Maharashtra State Unreserved category and accordingly advertised again:

Further, in case Foreign National or NRI seats are not filled,



such seats shall be converted to NRI Sponsored. Furthermore, if still such seats remain vacant, the same shall be converted to All India General.

Provided that students once admitted under any category shall not be converted to any other category.

12. Withdrawal of Admission and Refund

(1) Students may withdraw their admission by sending a notice of withdrawal of admission: to **admission@mnlumumbai.edu.in** from their registered email, or

(i) to the Office of the Registrar of the University as hard copy.

(2) The notice must specify (a) Name (b) Course (c) Enrolment No. (d) Mobile No. (e) Reason for cancellation/ withdrawal, and enclose (f) Copy of fee receipt/proof of payment made and (g) Bank details of Student/Parent (scanned copy of the cancelled cheque).

(3) The refund policy shall be notified on the University website annually before commencement of the admission process.

13. Power to Remove Difficulties

Notwithstanding anything contained in these Regulations, the Vice Chancellor, on the recommendation of the Admission Committee, shall have a power to remove any difficulties arising in the course of implementation of this Regulation.



1. List of Documents Required – B.A.,LL.B. (Hons.)

- (1) CLAT Score Card
- (2) Mark sheet of 12th
- (3) Mark sheet of 10th
- (4) Age Proof/ DoB Certificate
- (5) Caste Certificate (If Applicable)
- (6) Caste Validity Certificate (If Applicable)
- (7) Non-Creamy Layer Certificate required for all reserved categories
except MH-SC & MH-ST (Mandatory)
- (8) Domicile Certificate – for Maharashtra Candidates
- (9) Migration Certificate (Other than Maharashtra State Board)
- (10) Transfer Certificate
- (11) Character Certificate
- (12) Aadhar Card
- (13) Passport (if available)
- (14) Certificate of Disability (If Applicable) issued by Department of
Empowerment of Persons with Disabilities, Ministry of Social
Justice & Empowerment, Govt. of India
- (15) Ex Servicemen/ Defense Personnel Certificate (If Applicable)
issued by the respective department Unit/ Dept. / HQ/ Records/
RSWO/ ZSWO/ Army/ Navy/ Air Force HQ
- (16) Copy of Payment Receipts/Proof of payment of fees
- (17) Recent passport-size photograph (6 copies) and Stamp-size
photographs (4 copies)



2. List of Documents Required – LL.M.

- (1) CLAT Score Card
- (2) LL.B. Mark Sheets of all semesters along with Degree
- (3) Mark sheet of 12th
- (4) Mark sheet of 10th
- (5) Age Proof/ DoB Certificate
- (6) Caste Certificate (If Applicable)
- (7) Caste Validity Certificate
- (8) Non-Creamy Layer Certificate required for all categories except MH-SC & MH-ST (Mandatory)
- (9) Domicile Certificate – for Maharashtra Candidates
- (10) Migration Certificate (Other than Maharashtra State Board)
- (11) Transfer Certificate
- (12) Character Certificate
- (13) Aadhar Card
- (14) Passport (if available)
- (15) Certificate of Disability (If Applicable) issued by Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Govt. of India
- (16) Ex Servicemen/ Defense Personnel Certificate (If Applicable) issued by the respective department Unit/ Dept. / HQ/ Records/ RSWO/ ZSWO/ Army/ Navy/ Air Force HQ
- (17) Copy of Payment Receipts/Proof of payment of fees
- (18) Recent passport-size photograph (6 copies) and Stamp-size photographs (4 copies)



3. Additional Documents required from candidates applying under Supernumerary Seats

(1) Non-Resident Indians

- (i) Copy of the Passport of parent working abroad.(Notarized)
- (ii) Valid NRI status certificate issued by the Indian consulate/ Embassy abroad in prescribed format. In case it is not available, notarized copy of PIO / OCI card may be given for the time being.
- (iii) A statement of purpose (SOP) for pursuing law in MNLU Mumbai (300-500 Words).
- (iv) Proof of payment of application fees.

(2) NRI Sponsored

- (i) Copy of the Passport of Sponsor working abroad. (Notarized)
- (ii) Valid NRI status certificate of sponsor issued by the Indian consulate/ Embassy in prescribed format. In case it is not available, notarized copy of PIO / OCI card may be provisionally submitted.
- (iii) Undertaking of the sponsor for financial support for the entire duration of the course.
- (iv) A statement of purpose (SOP) of pursuing law in MNLU Mumbai. (300-500 words)
- (v) Proof of payment of application fees.

(3) Foreign National Candidates

- (i) Marks/Grade sheet of XII class or equivalent high school/K12 certificate.



- (ii) Copy of Valid Passport issued by Foreign Embassy (Attested by Public Notary or Apostille)
- (iii) A Statement of Purpose (SOP) for pursuing law in MNLU Mumbai (300-500 words).
- (iv) Proof of payment of application fees.

(4) Jammu and Kashmir Supernumerary Quota

Valid Domicile Certificate issued by the UT of Jammu and Kashmir





MAHARASHTRA NATIONAL LAW UNIVERSITY MUMBAI

The Registrar,
MNLU Mumbai

Sub: Undertaking for requisite documents not submitted or verified

I Mr./Ms. _____ CLAT
Application No. _____ have applied to
_____ programme. However, I am unable to
submit the below mentioned documents (photocopy for verification) at
present.

I undertake to submit the requisite photocopy/original documents, within
specified days without fail.

I solemnly declare and inform that I fulfil all the eligibility conditions
required to be met for admission for this programme.

I understand that in case of failure to produce the deficient document, my
admission will stand forfeited and I shall have no future claim to it.

List of documents **not submitted/ not verified** for admission process.
(tick in the appropriate column)

| Documents | Tick (✓) the document not submitted/ verified | Extended Date of Submission allowed |
|--|--|--|
| Proof of age | | |
| Mark Sheet of qualifying Examination (10 th and 12 th Class) | | |
| LL.B. Mark Sheets of all semesters along with Degree (<i>applicable for LL.M. applicants</i>) | | |
| Character Certificate issued by the head of Institute last studied | | |
| Migration/Transfer Certificate if applicable | | |
| Aadhar Card | | |
| Passport (mandatory for Foreign/NRI candidates) | | |
| Caste Certificate and Caste Validity (in case of reserved category) | | |
| Non-Creamy Layer Certificate required for all categories except MH-SC & MH-ST (Mandatory) | | |
| Any Other relevant documents (to be specified) | | |
| Recent passport-size photograph (6 | | |

| | | |
|--|--|--|
| copies) and Stamp-size photographs (4 copies) | | |
|--|--|--|

Yours faithfully

Signature of the candidate

Date:

Countersigned by Parent/Guardian

Signature of the Parent:

Name of the Parent:

Date:

NRI Status Certificate Format

To be printed on the Letter Head of Embassy/ Consulate

NRI Status Certificate

This is to certify that Mr/Ms. _____
Holder of Indian Passport No. _____ issued at
_____ on _____ is currently
residing in _____ at
_____ has stayed for more than
182 days in the last financial year and enjoys the status of Non-Resident
Indian for the period.

Signature of Embassy/ Consulate

For NRI Sponsored Applicants
UNDERTAKING BY SPONSOR

I,.....
..... Son/Daughter of
Mr./Mrs..... aged
..... years, do hereby declare that I am a Non-Resident Indian
(NRI) / an Overseas Citizen of India (OCI) and I am herewith enclosing
the certified photocopy of my valid passport/ OCI card.

That my present address
is.....

.....

...

Phone No.:..... Country:.....

.....

Email:.....

.....

That I have taken

Mr./Ms.....

Daughter/Son

of.....

.....

Address.....

.....

.....

as my ward and that I am willing to sponsor him/her as a candidate in the
NRI Sponsored category for admission to Five years B.A.,LL.B. (Hons.)
Programme / One Year LL.M. Programme in the University in India.

That my relationship with the candidate is.....and I undertake to bear the entire expenditure of Mr. / Ms..... study in the UG / PG Programme till he/she successfully completes the programme.
Declared on this day of

Signature of the Sponsor:.....

Name.....

Email:.....

Mobile No.

Place of Residence